

APPLICATION FOR OWNER-OCCUPIED FEE WAIVER

Requirements For Eligibility

- (1) The unit for which you are requesting an owner-occupied fee waiver must be your primary residence.
- (2) You must own at least 25% interest in the property. If two or more owners residing in a single unit together own 25% interest, they may apply for a fee waiver on the unit.

Owner's Name	Day time telephone #
Property Address	Unit #
Please indicate how unit became available for owner-occupancy:	
<input type="checkbox"/> The former tenant in this unit was served eviction papers for owner-occupancy.	
<input type="checkbox"/> Unit was occupied by prior owner.	
<input type="checkbox"/> Other (please explain) _____.	
I declare that:	
◆ My principal place of residence is _____.	
◆ I have lived at this address since _____.	
◆ The number of bedrooms in the unit is _____.	
◆ I own at least a 25% interest in this property.	
<i>I declare under penalty of perjury that the foregoing is true and correct.</i>	
Executed on _____ in _____, California	
(date) (city)	
Owner's Signature	

REQUIRED DOCUMENTS

- ◆ **Proof of ownership:** A copy of a grant deed for the property. (A deed of trust will not be accepted in place of the grant deed.)
- ◆ **Proof of primary residence:** Two of the following three items which show the applicant's address as the subject property: (1) a driver's license, (2) a telephone bill, (3) a blank personal check.

ALL REQUIRED DOCUMENTS MUST ACCOMPANY APPLICATION TO ESTABLISH ELIGIBILITY.